

# Member Reservation Policy

YOCC Members may reserve certain areas of the facility at no additional cost. Nationwide Y Members and Non-member are not allowed to “reserve” space but may submit a Facility Rental Request Form for use of space with associated fees.

Areas members may reserve include:

- Basketball Courts
- Pickleball Courts
- Volleyball Court
- Studio – limited use (see below)

## RESERVATION GUIDELINES

- Reservations cannot be made more than 48 hours in advance of use unless specifically stated in this policy. Requests more than 48 hours are considered rentals and fees may apply.
- Reservations are limited to one (1)-hour unless otherwise approved by administration.
- No reservations will be allowed between 4:00-6:00pm Monday – Friday and no reservations on Sundays for general membership.
- To allow for member usage, reservations are limited to no more than 2-hours for the entire facility unless approved by YMCA Administration. For example, if a member has reserved the large gym for basketball for 2-hours, then no other reservations are accepted for that date even if it is different areas or times.
- Guest/Day pass policies and fees apply for any non-members in reserved area.
- All reservations are subject to YMCA staff approval; availability is subject to YMCA programming & events.
- Anyone exhibiting behavior deemed inappropriate by YMCA staff may risk loss of current and future reservations and/or membership.
- YMCA league teams have priority for reservations. *All league practices are to be coordinated between coaches and sports director; these are not to be made through member service staff.* There will be no practices scheduled on game nights during basketball season.
- During organized team reservations, non-members participating on league teams are not required to pay day pass fees. No other guests or spectators are allowed to utilize courts or track without paying day pass fees.

## RESERVATION GUIDELINES BY AREA

### Big Gym

- Basketball Courts - members may reserve (1) basketball court A or B or (2) A & B. No basketball reservations on Court C for members outside of designated basketball league practices
- Pickleball Courts – reservations can be made for Court C.

### Multi Gym

- Pickleball – Refer to Open Court schedule. It is the responsibility of the member to assemble and disassemble nets.
- Volleyball Court – Refer to Open Court schedule. Reservations in the multi gym are allowed outside of the restricted hours listed above.
- Basketball – Reservations can be made for users aged 8 and below. The goals may be lowered for youth that require a lower goal. No reservations will be made on multi gym courts for middle school and older.

### Studio

- Members can reserve the studio for 1-hour to perform personal exercise activities such as virtual classes.
- Any other use of the space is to be requested through facility rental and fees may apply.

### Meeting Room

- All requests for the meeting room must be made through facility rental request and fees may apply.

